

INTRODUCTION TO WAVERLEY BOROUGH COUNCIL

OVERVIEW AND SCRUTINY WORK PROGRAMME

The programme is designed to assist the Council in achieving its corporate priorities by ensuring topics add value to the Council's objectives, are strategic in outlook, are timed to optimise scrutiny input and reflect the concerns of Waverley residents and council members. The programme is indicative and is open to being amended with the agreement of the Chair with whom the item is concerned. The work programme consists of three sections:-

- Section A – Lists items for Overview and Scrutiny consideration. It is not expected that the committee cover all items listed on the work programme and some items will be carried over into the following municipal year. In-depth scrutiny review topics for consideration by the respective Committee will also be listed in this section.
- Section B – Lists live in-depth scrutiny task and finish groups, including objectives, key issues and progress.
- Section C – Lists the Scrutiny tracker of recommendations for the municipal year.

Community Wellbeing Overview and Scrutiny Committee

Section A

Work programme 2017-18

Subject	Purpose for Scrutiny	Lead Member / Officer	Date for O&S consideration	Earliest date for Executive decision (if applicable)	Priority
Budget	To comment and receive the Budget proposals for 2018/19 and the Medium Term Financial Plan 2018-21.	Graeme Clark/ Peter Vickers	January 2018		High
‘Prevent’ Counter Terrorism Strategy	To scrutinise the proposed strategy and action plan and make any changes / recommendations before going onto the Executive. (Prevent featured briefly in the safeguarding policy).	Kelvin Mills	January 2018	February 2018	High
Service Level Agreements	To receive the report from the informal working group on the SLA agreements scrutinising the Executive preliminary decision.	Kelvin Mills / Katie Webb	January 2018	February 2018	High
Health inequalities scrutiny review update	To receive an update of the working groups review into health inequalities within Waverley.	Cllr Macleod / Alex Sargeson	January 2018		High
Service plans	New Service plans for 2018-19 (January 2018)	Louise Norie /	January 2018		Low

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	Annual outturn report (June 2018)	Nora Copping			
Performance reports	To consider the exceptional performance figures for Q2 and make any observations or recommendations about performance and progress it wishes to make to the Executive. Q1 – September Q2 – January?	Nora Copping	January 2018		Low
Leisure Centre contract management scrutiny review report	Recommendations progress update in 6 months (presented to Executive in July 2017).	Cllr Jenny Else	March 2018	February 2018	Low
Health Inequalities review report	To consider the final outcomes and report of the health inequalities review.	Alex Sargeson	March 2018		
Memorial Hall usage	To track and monitor the usage of the Memorial Hall.	Kelvin Mills	March 2018		
Community Safety Partnership (Safer Waverley)	To evaluate the effectiveness of the partnership and to consider the key issues; and to scrutinise the structural changes of the partnership and the implications and impact on Waverley. (Statutory responsibility to scrutinise the partnership annually).	Kelvin Mills / Katie Webb	June 2018		Low

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Stroke service re-location	Update on the approach that will be taken including the potential impact of ambulance response times in the south and east of the Borough.		TBC		High
Health devolution deal	Key questions include what does this mean for services in Waverley? And what opportunities are there to scrutinise our local health services now that there is a shift towards local accountability for health and social care spending in the region?		TBC		High
Help for disabled and vulnerable adults	To explore the new local arrangements being made by Social Care Services including the MASH to support the needs of local vulnerable people.		TBC		High
Hospital transport provision	To explore whether there is scope to provide a sustainable community hospital transport scheme.		TBC		Low
Local policing	To examine the cutback of neighbourhood policing and the affect on the community.		TBC		Low
Mental Health	To explore how changes in the health system have impacted on mental health services locally. (Mental Health is a priority		TBC		High

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	issue for Waverley: JSNA, Surrey)				
Rural and social isolation	To examine how poor levels of connectivity and social isolation affect both the mental health of residents and the accessibility of health services for older people.		TBC		Low
Services for active & higher needs residents	Explore which services are on offer for older people to keep them in good physical and mental health.		TBC		High
Sustainability & Transformation plans	To consider questions around the impact of national spending reductions in Health on local provision in Waverley.		TBC		High
Waverley Training Services	To receive an update on WTS following. Members should scrutinise both the level of GCSE attainment and the impact of the apprenticeship levy on the service delivery.	Kelvin Mills / Adele O' Sullivan	TBC following next Ofsted report in 2018		High

Section B

In-depth scrutiny reviews 2017-18

Subject	Objective	Key issues	Lead officer	Progress
<p>1. Health inequalities</p>	<ul style="list-style-type: none"> • To review a selection of the wider determinants of health as identified by this scope and a selection of lifestyle behaviours to illustrate the impact these factors have in producing both health and mental health inequalities in the Borough. • To understand the relationship between the social determinants of health, negative lifestyle behaviours and the spatial environment on health outcomes. • To understand how the geography and rural nature of borough affects the health and mental wellbeing of residents and how this impacts access to health and social care services • Identify successful approaches to tackling health inequalities across wards by looking at case studies from 	<ul style="list-style-type: none"> • To review the reasons for the disparity in life expectancy between the least and most deprived areas within Waverley and between males and females (ref: Public Health profile for Waverley, 2016 & 2017) • The factors affecting health and mental health inequalities which includes the social determinants of health, lifestyle factors and access to health and social care services (including the VCS). • Bringing explicit attention to the health duties of the Borough Council. • Investigating the concept of proportionate universalism and looking at how the Council can apply the concept into policy. 	<p>Anne Righton</p>	<p>Scope agreed at the September 2017 meeting.</p> <p>Task group met once to learn about what Waverley’s non-statutory health duties are and learned about the local health profile of Waverley.</p> <p>Task group met again on 8th November with a view to review health determinants within the ‘local economy and (housing policy and planning policy).</p> <p>Met for a third time on 30th Nov to look at lifestyle behaviors; smoking,</p>

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	<p>other local authorities</p> <ul style="list-style-type: none"> • To consider where direct investment is most needed to reduce immediate health inequalities, including applying proportionate universalism as a concept into policy • To make recommendations to the Executive and partners to reduce health (and mental health) inequalities and improve the lives and health of residents and communities within Waverley • To improve how Waverley Borough Council engages with Public Health and other health partners, such as the Clinical Commissioning Groups (CCG's) and the Sustainable and Transformation Partnership (STP), to tackle health inequalities by highlighting the health duties of the Borough Council through research and evidence of impact. • Work towards developing a local preventative approach to health and mental health in collaboration with Public Health England. 			<p>alcohol, drug misuse and obesity. Group are due to look at Local Plan 2 on 20th December 2017.</p> <p>The group are working to a tight timeframe and will hear all evidence by the end of January 2018. Final report expected to go to committee in March 2018.</p>
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	In addition to these objectives to examine the family support schemes funding and recommend a way forward.			
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Section C

Scrutiny tracker 2017-18

Community Wellbeing Scrutiny recommendations tracker				
Meeting date	Agenda item	Outcomes / Recommendations	Officer / Executive response	Timescale
27th June 2017	6. Work programme	OUTCOME: Members agreed to set up a task group on addressing health inequalities in the Borough; Scrutiny Policy Officer to prepare a scope for the next meeting in September 2017	Scope prepared and ready for the September meeting for member's comments and endorsement.	Sep-17
	7. Community Engagement Plan	OUTCOME: To set up a members briefing on the topic; Scrutiny Policy Officer to liaise with the Police lead to arrange a date and inform members of the Community Wellbeing O&S.	Had discussions with the Police and agreed to set up a date in September to hold the briefing - aim is to inform and review the police community engagement plan. Next steps are to set up a meeting date in members diary's and prepare briefing material	Sep-17
	9. Performance Management Report	OUTCOME: To receive performance indicators on an exception basis. Overall members expressed preference to retain the quarterly trend analysis. It was also accepted that the remaining indicators could be circulated to members for information outside of the committee environment.	Completed.	
	10. Leisure Centre Contract Management	OUTCOME: Members agreed and noted the recommendations set out in the Scrutiny	Executive accepted the recommendations	To come back to scrutiny in 6

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	Scrutiny Review report	review report. Needs to come back to O&S for a recommendations update.	contained within the final scrutiny report. Update scheduled in 6 months on progress of recommendations.	months time for a progress update on the recommendations made. (January 2018)
Meeting date	Agenda item	Outcome / Recommendations	Officer / Executive response	Timescale
12th September 2017	14. In-depth Scrutiny review: Health inequalities	OUTCOME: Members agreed the scope for the scrutiny review into health inequalities within the Borough.	Scrutiny Policy Officer will support the review fully. Task group has met twice and has two more evidence gathering sessions planned with the addition of a conclusions and recommendations meeting.	September 2017 – March 2018.
	15. Performance Management report Q1 2017/18	RECOMMENDATION: Members endorsed the new performance indicators set out in the report.	Completed	
	16. Service Level Agreement	OUTCOME: Members appointed an informal working group for the SLA process.	SLA group has met and final report due to come to the committee in January 2018.	October - November 2017
	17. Public Toilet Closure update	None		Currently approving the leases of public conveniences to

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		Godalming and Haslemere Town Councils.		
	Agenda item	Outcome / Recommendations	Officer / Executive response	Timescale
30th November 2017	6. Feasibility Study	NB: To follow		
	7. Waverley Training Services	<p>RECOMMENDATION: Members recommended there needed to be improved communication of the role of the service with key stakeholders and promotion in the community of the service's benefits for young people</p> <p>OUTCOME: To receive the Waverley Training Services Business Plan at the next meeting (January 2018) and for an update on WTS following the next inspection from Ofsted in 2018. Update as of 21/12/17 – WTS Business Plan circulated offline for members to view.</p>	Executive agreed to improve communication of the role of WTS with key stakeholders and promotion of the service	
	8. Update on Health Inequalities Task Group	OUTCOME: For Scrutiny Policy Officer to provide an update on the work of the Task Group at every meeting.	Agreed	Standing until competition of scrutiny review